



## **FACT SHEET**

### **EXCHANGE Academic Year 2021/2022**

#### **Contact Information**

Name of the institution	<b>University of National and World Economy</b>
Abbreviation of name	<b>UNWE</b>
Erasmus Code	BG SOFIA03
Address	Studentski Grad "Hristo Botev" UNWE – office 1003, Sofia 1700
Institution web site	<a href="http://www.unwe.bg">www.unwe.bg</a>
Online course catalogue	<a href="http://www.unwe.bg/mobility/en">www.unwe.bg/mobility/en</a>

#### **Erasmus contacts**

<b>Institutional Erasmus Coordinator</b>	Assoc. prof. Ekaterina Tosheva, Ph.D. <a href="mailto:etosheva@unwe.bg">etosheva@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>Outgoing Students</b>	Mrs. Kremena Radulova <a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>Incoming Students</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>Staff Mobility</b>	Mrs. Slavina Lazarova <a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>International Credit Mobility</b>	Mrs. Savena Borisova <a href="mailto:erasmus.icm@unwe.bg">erasmus.icm@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72

## Nomination Deadlines

<b>Autumn term</b>	30 <sup>th</sup> June
<b>Spring term</b>	30 <sup>th</sup> November

**Application Deadlines** Applications on students nominated must reach our institution by:

<b>Autumn term</b>	31 <sup>th</sup> July
<b>Spring term</b>	31 <sup>th</sup> December

## Decision Response

We will send our decision within 4 weeks.

## Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

## Academic Calendar

<https://www.unwe.bg/mobility/en/pages/10641/academic-calendar-deadlines-and-official-holidays.html>

Winter Semester	20 September – 31 December 2021	15 weeks
Exam period	04 January – 23 January 2022	3 weeks
Summer Semester	31 January – 14 May 2022	15 weeks
Exam period	16 May – 05 June 2022	3 weeks
Re-sit Exam period	06 June – 12 June	1 week

## Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	English, Bulgarian	B2
Staff Mobility for Teaching	English, Bulgarian	B2

## Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	
<b>Responsibility</b>	Incoming Students Coordinator
<b>Contact details</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
<b>Website</b>	<a href="https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria">https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria</a>

## Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact details</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
<b>Website</b>	<a href="http://www.en.nhif.bg/web/guest/home">http://www.en.nhif.bg/web/guest/home</a>

## Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact details</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
<b>Website</b>	<a href="http://www.unwe.bg/mobility/en/pages/4075/international-students.html">http://www.unwe.bg/mobility/en/pages/4075/international-students.html</a>

## **Situation at UNWE in relation with the pandemic of COVID-19**

### **1. Has UNWE Sofia decided to cancel the incoming exchange programme?**

UNWE accepts all incoming exchange students for winter and spring semester 2021/22.

### **2. If the situation with the pandemic gets worse due to the spread of coronavirus, will you cancel the exchange mobility?**

The university has back-up plans if the situation gets worse. The university has the capability to transfer all studies online immediately in order to protect the safety of all students.

### **3. If all courses get transferred online, will you allow exchange students to join the program online from their home country?**

Yes, all incoming students will still have the chance to take part of the "Erasmus+" programme and study our courses online. For any questions regarding grant money the students have to contact their sending institution.

### **4. Do you plan to offer a mix of online and on-campus classes?**

Yes and that is the exact plan of our university. Half of the lectures will be taking place in the university campus and the other half will be online.

### **5. What measures will be implemented at the university taking into consideration the healthy/sanitary aspects?**

The university is doing its best in order to keep the students protected from the virus. Wearing masks in the university campus is obligatory and any students/teachers without masks will not be allowed to enter the university buildings.

### **6. Is UNWE planning to organize Orientation Days for the incoming students for winter term 2021/2022?**

Unfortunately due to the pandemic of Covid-19, the University of National and World Economy will not be organizing Orientation Days for the incoming students for winter term 2021/2022.