



## **FACT SHEET**

### **EXCHANGE Academic Year 2020/2021**

#### **Contact Information**

Name of the institution	<b>University of National and World Economy</b>
Abbreviation of name	<b>UNWE</b>
Erasmus Code	BG SOFIA03
Address	Studentski Grad "Hristo Botev" UNWE – office 1003, Sofia 1700
Institution website	<a href="http://www.unwe.bg">www.unwe.bg</a>
Online course catalogue	<a href="http://www.unwe.bg/mobility/en">www.unwe.bg/mobility/en</a>

#### **Erasmus contacts**

<b>Institutional Erasmus Coordinator</b>	Assoc. prof. Ekaterina Tosheva, Ph.D. <a href="mailto:etosheva@unwe.bg">etosheva@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>Outgoing Students</b>	Mrs. Kremena Radulova <a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>Incoming Students</b>	Mr. Daniel Kirov, Mr. Georgi Georgiev <a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>Staff Mobility</b>	Mrs. Slavina Lazarova <a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
<b>International Credit Mobility</b>	Mrs. Savena Borisova <a href="mailto:erasmus.icm@unwe.bg">erasmus.icm@unwe.bg</a>
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72



## Academic Calendar

### Nomination Deadlines

<b>Autumn term</b>	30 <sup>th</sup> June
<b>Spring term</b>	30 <sup>th</sup> November

**Application Deadlines** Applications on students nominated must reach our institution by:

<b>Autumn term</b>	31 <sup>th</sup> July
<b>Spring term</b>	31 <sup>th</sup> December

### Decision Response

We will send our decision within 4 weeks.

### Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

## Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	English, Bulgarian	B2
Staff Mobility for Teaching	English, Bulgarian	B2

## Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Daniel Kirov Georgi Georgiev
<b>Responsibility</b>	Incoming Students Coordinator
<b>Contact details</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>



<b>Website</b>	<a href="https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria">https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria</a>
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### Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact details</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
<b>Website</b>	<a href="http://www.en.nhif.bg/web/guest/home">http://www.en.nhif.bg/web/guest/home</a>

### Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact details</b>	<a href="mailto:erasmus.incoming@unwe.bg">erasmus.incoming@unwe.bg</a>
<b>Website</b>	<a href="http://www.unwe.bg/mobility/en/pages/4075/international-students.html">http://www.unwe.bg/mobility/en/pages/4075/international-students.html</a>