

REPORT

for the Implementation of Individual Academic Plan of Doctoral Student

........................................................................................................

/first name, middle name, family name/

* Department Name
* Faculty Name
* Form of Doctoral Studies
* Doctorate Type
* Scientific Speciality
* Registered as a Doctoral student on the grounds of Ordinance No. ….... / …………….
* Term of Doctoral Studies – from ……….. to ………...
* Doctoral Dissertation Advisor
* Doctoral Dissertation Title

Report for the Implementation of Work Plan for Doctoral Studies - First Year

Quarterly Period: from ……………….. to …………………..

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Section I. ACADEMIC DISCIPLINES FOR DOCTORAL STUDIES | | | | | | | | | |
| No. | | Academic discipline name | | Form of studies | | Form of finalization | | Term of implementation | Credits (number) |
| Block A. Compulsory Doctoral Exams for the Professional Field  ……………………………………………………………… | | | | | | | | | |
| 1 | | Academic discipline name | | Participation in a lecture course: from……to…... or  Individual preparation | | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | | Period according to the Individual Academic Plan | 10 |
| 2 | | Academic discipline name | | Participation in a lecture course: from…..to….. or  Individual preparation | | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | | Period according to the Individual Academic Plan | 10 |
| 3 | | Academic discipline name | | Participation in a lecture course: from…..to….. or  Individual preparation | | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | | Period according to the Individual Academic Plan | 10 |
| Total Number of Credits in Block A | | | | | | | | | 30 |
| Section II. DISSERTATION WRITING AND PUBLICATIONS | | | | | | | | | |
| No. | | Activity type | | Form of conduction | | Fixed-term of reporting | Term of implementation | Credits (number) | |
| II.1. Research Work | | | | | | | | | |
| 1 | | Implemented inquiry research work | | Individual preparation | | Quarterly / Annually | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.1 …………………….... | | | | | | | | | |
| 2 | | Worked out an extended plan for the dissertation | | Individual preparation | | Quarterly / Annualy | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.2 …………………….... | | | | | | | | | |

Report for the Implementation of Work Plan for Doctoral Studies - Second Year

Quarterly Period: from ……………….. to …………………..

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Section I. ACADEMIC DISCIPLINES FOR DOCTORAL STUDIES | | | | | |
| No. | Academic discipline name | Form of studies | Form of finalization | Term of implementation | Credits (number) |
| Block B. Doctoral Exams for the Specific Scientific Speciality | | | | | |
| 1 | Academic discipline name | Individual preparation | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | Period according to the Individual Academic Plan | 10 |
| 2 | Academic discipline name | Individual preparation | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | Period according to the Individual Academic Plan | 10 |
| 3 | Academic discipline name | Individual preparation | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | Period according to the Individual Academic Plan | 10 |
| 4 | Academic discipline name | Individual preparation | Exam successfully passed  on …..................  Grade: ………...  Exam untaken | Period according to the Individual Academic Plan | 10 |
| Total Number of Credits in Block B | | | | | 30/40 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Section II. DISSERTATION WRITING AND PUBLICATIONS | | | | | | |
| No. | Activity type | Form of conduction | Fixed-term of reporting | Term of implementation | Credits (number) | |
| II.1. Research Work | | | | | | |
| 1 | Implemented inquiry research work | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.1 …………………….... | | | | | | |
| 2 | Implemented experimental, laboratory or other kind of empirical research work | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.2 …………………….... | | | | | | |
| 3 | Worked out particular parts of dissertation | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.3 …………………….... | | | | | | |
| II.2. Publications | | | | | | |
| 1 | Published scientific reports, articles, features | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | Credits (number) | |
| Participation in a conference on the: …………………………………………………………………………… …………………………………, organized by ………………………………………………………………. | | | | | |
| Participation in a seminar on the: ……………………………………………………………………………. …………………………………, organized by ……………………………………………………………...... | | | | | |
| Participation in a project on the ………………………………………………………………………………. | | | | | |
| Publications under p.1…………………….... | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Section III. ACADEMIC-METHODICAL AND PEDAGOGICAL PREPARATION | | | | | | |
| No. | Activity type | Number of lessons | Fixed-term of reporting | Term of implementation | Credits (number) | |
| 1 | Implemented seminar lessons |  | Quarterly / Annually | Till the end of the academic year | - | |
| Implemented …….. seminar lessons in discipline………………………………………………………………  ……………………………………. during the ……………. semester of academic year …………. /………... | | | | | |

Report for the Implementation of Work Plan for Doctoral Studies - Third / Fourth Year

Quarterly Period: from ……………….. to …………………..

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Section II. DISSERTATION WRITING AND PUBLICATIONS | | | | | | |
| No. | Activity type | Form of conduction | Fixed-term of reporting | Term of implementation | Credits (number) | |
| II.1. Research Work | | | | | | |
| 1 | Implemented experimental, laboratory or other kind of empirical research work | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.1 …………………….... | | | | | | |
| 2 | Worked out particular parts of dissertation | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.2 …………………….... | | | | | | |
| 3 | Final dissertation | Individual preparation |  | Period according to the Individual Academic Plan | - | |
| Activities implemented under p.3 …………………….... | | | | | | |
| II.2. Publications | | | | | | |
| 1 | Published scientific reports, articles, features | Individual preparation | Quarterly / Annually | Period according to the Individual Academic Plan | Credits (number) | |
| Participation in a conference on the: …………………………………………………………………………… …………………………………, organized by ………………………………………………………………. | | | | | |
| Participation in a seminar on the: …………………………………………………………………………… …………………………………, organized by ………………………………………………………………. | | | | | |
| Participation in a project on the ………………………………………………………………………………. | | | | | |
| Publications under p.1 …………………….... | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Section III. ACADEMIC-METHODICAL AND PEDAGOGICAL PREPARATION | | | | | | |
| No. | Activity type | Number of lessons | Fixed-term of reporting | Term of implementation | Credits (number) | |
| 1 | Implemented seminar lessons |  | Quarterly / Annually | Till the end of the academic year | - | |
| Implemented …….. seminar lessons in discipline………………………………………………………………  ……………………………………. during the ……………. semester of academic year …………./………… | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Section IV. DOCTORAL DISSERTATION DEFENCE | | | | |
| No. | Activity type | Opening a procedure for the dissertation defence | Term of opening the procedure | Credits (number) |
| 1 | Dissertation defence in the presence of scientific jury | Discussion and decision by the Department Council on ………………... | Period according to the Individual Academic Plan | 100 |

This Report is accompanied by the following items of evidence:

1………………………………………………………………………………………  
 2………………………………………………………………………………………  
 3………………………………………………………………………………………

Statement by the Dissertation Advisor:

………………………………………………………………………………………..  
 ………………………………………………………………………………………..  
 ………………………………………………………………………………………..

References by the Dissertation Advisor:

…………………………………………………………………………………………  
…………………………………………………………………………………………  
…………………………………………………………………………………………

…………………………………………………………………………………………  
 …………………………………………………………………………………………

Positive or Negative Assessment by the Dissertation Advisor:

…………………………………………………………………………………………

Proposal by the Dissertation Advisor for actualization of the Individual Academic Plan for the next period of studies:

…………………………………………………………………………………………  
 …………………………………………………………………………………………  
 …………………………………………………………………………………………

…………………………………………………………………………………………  
 …………………………………………………………………………………………

Proposal by the Department for positive or negative annual attestation:

…………………………………………………………………………………………

DISSERTATION ADVISOR:  
 /signature/

DOCTORAL STUDENT: HEAD OF DEPARTMENT:  
 /signature/ /signature/

* Full-time Doctoral students should prepare quarterly reports for their work and present them for approval by the Head of Department in the end of March, June, September and December. Full-time Doctoral students obtain positive or negative assessment of their work for the relevant quarterly period
* All Doctoral students should prepare annual reports for their work and present them for approval by the Head of Department in May. Doctoral students obtain positive or negative attestation for the relevant academic year
* The Report prepared by the Doctoral students should contain information only for the fixed reporting period
* According to the UNWE Interior Regulations for Academic Activity, Chapter Three, the Doctoral students are attested negatively by the Faculty Council at the proposal of Department Council in case of two unpresented quarterly reports, two negative assessments of quarterly reports or one unpresented quarterly report and one negative assessment in the frameworks of one academic year according to the Individual Academic Plan
* In case of negative annual attestation the Department Council have the right to propose to the Faculty Council to suspend the status of Doctoral student without the right of dissertation defence