

**CONDITIONS OF APPLYING AND PROCEDURE ON ENROLLMENT IN
INDEPENDENT FORM OF DOCTORAL STUDIES FOR BULGARIAN CITIZENS AND
CITIZENS FROM THE MEMBER STATES OF THE EU, EEA OR SWISS
CONFEDERATION**

Bulgarian and foreign citizens /from the member states of the EU, EEA or Swiss Confederation/ can apply for training in independent form of doctoral studies against payment by submitting a dissertation work project /without competitive examinations/ if they have obtained Educational and Qualification Degree of Master of Science.

Doctoral candidates in independent form of study must submit at the Doctoral Degree Sector the following documents:

1. Application Form /model/ to the Rector of UNWE
2. CV /signed by the Ph.D candidate/
3. Copy of the document for higher education – Master`s degree /with the Supplement/
4. Certificate by the Ministry of Education and Science or Order by the UNWE Rector about Master`s degree recognized if the Diploma is issued by foreign university
5. Dissertation work project in 2 paper copies and 1 electronic copy
6. List of publications, patents and other papers /if there are any/ presenting the research interest and achievements of the candidate in the relevant scientific field of studies
7. Copy of the citizenship documents.

Doctoral candidates can submit the above mentioned documents throughout the calendar year.

The relevant Department makes a meeting to discuss the dissertation work project. For the purpose two written statements are prepared by the assigned by the Department habilitated persons or persons obtained the educational and academic degree of Doctor.

The Department Council estimates:

1. Actuality and importance of the research issue;
2. Quality of the research work;
3. Opportunity for final elaboration of dissertation work;

4. Opportunity for competence scientific leadership.

The positive Department Decision includes:

1. Proposal for enrollment in doctoral studies;
2. Provisional title of the dissertation thesis, professional field, scientific speciality and form of doctoral studies;
3. Proposal for assigning a scientific advisor who is a habilitated person or a person obtained the educational and scientific degree of Doctor occupying the academic position of Chief Assistant at the UNWE;
4. Proposal for an Individual Academic Plan.

In case of negative statement the Department Council may decide to:

1. Reconsider the dissertation work project after the comments and recommendations made during the discussion are implemented by the doctoral candidate
2. Give a motivated final refusal without any possibility for additional discussion
3. The proposal of the Department Council is given to the Faculty Council to take the final
4. decision.
5. On the ground of the positive Faculty Council Decision the Rector of UNWE issues an Order on enrollment of the candidate in doctoral studies.

In case of refusal by the Faculty Council it may decide to:

1. Recommend the Department to reconsider the dissertation work project after the comments and recommendations made during the discussion are implemented by the Doctoral candidate
2. Give a final refusal without any possibility for additional discussion

Duration of the independent form of doctoral studies is up to 5 years. This period may be shortened in case the Doctoral student has implemented all the arrangements provisioned in the Individual Academic Plan and has submitted the final dissertation work for defence.

Annual tuition fees for independent form of doctoral studies for Bulgarian citizens and foreign citizens from the member states of the EU, EEA or Swiss Confederation is 2 600 BGN.

Foreign citizens /from the member states of the EU, EEA or Swiss Confederation/ can apply for full-time and part-time doctoral studies under the conditions and procedure established by the UNWE for admission of Bulgarian citizens.