



FACT SHEET

EXCHANGE Academic Year 2022/2023

Contact Information

Name of the institution	University of National and World Economy
Abbreviation of name	UNWE
Erasmus Code	BG SOFIA03
Address	Studentski Grad "Hristo Botev" UNWE – office 1003, Sofia 1700
Institution web site	www.unwe.bg
Online course catalogue	www.unwe.bg/mobility/en

Erasmus contacts

Institutional Erasmus Coordinator	Assoc. prof. Kamelia Assenova, Ph.D. kameliaa@unwe.bg
Inter-Institutional Agreements	
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
Outgoing Students	Mrs. Slavina Lazarova
Staff Mobility	erasmus@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
Incoming Students	Mrs. Detelina Angelova
	erasmus.incoming@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
International Credit Mobility	erasmus.icm@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72

Nomination Deadlines

Autumn term	30 th June
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Spring term	30 th November
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Application Deadlines Applications on students nominated must reach our institution by:

Autumn term	31 th July
Spring term	31 th December

Decision Response

We will send our decision within 4 weeks.

Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

Academic Calendar

<https://www.unwe.bg/mobility/en/pages/10641/academic-calendar-deadlines-and-official-holidays.html>

Winter Semester	20 September – 31 December 2021	15 weeks
Exam period	04 January – 23 January 2022	3 weeks
Summer Semester	31 January – 14 May 2022	15 weeks
Exam period	16 May – 05 June 2022	3 weeks
Re-sit Exam period	06 June – 12 June	1 week

Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	English, Bulgarian	B2
Staff Mobility for Teaching	English, Bulgarian	B2

Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Mrs. Detelina Angelova
Responsibility	Incoming Students Coordinator
Contact details	erasmus.incoming@unwe.bg
Website	https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria

Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	erasmus.incoming@unwe.bg
Website	http://www.en.nhif.bg/web/guest/home

Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact details	erasmus.incoming@unwe.bg
Website	http://www.unwe.bg/mobility/en/pages/4075/international-students.html